

KITTERY TRADING POST®

An Outdoor Tradition Since 1938

Since 1938, Kittery Trading Post has strived to offer the finest goods & services to enhance your appreciation, enjoyment, & knowledge of the outdoors. Simply stated, if you are not completely satisfied with your purchase upon its arrival, you may promptly return it for a full refund or replacement.

ORDERED BY:

SHIPPED TO:

Order Date:

Order No.:

Thank you for your order! The item(s) listed below may arrive in more than one package:

QTY.	ITEM NO.	ITEM DESCRIPTION	SIZE	COLOR	UNIT PRICE	TOTAL PRICE

Please keep this portion for your records. If you have any questions about your order, email us at orders@ktp.com or call us at 888-439-9036.

RETURNS can be made by mail or in person at our store in Kittery, Maine. Please return this portion with the item(s) you are returning. *Refer to back for instructions on how to complete your return for refund or exchange.*

Please select one: ☐ REFUND

☐ EXCHANGE

New Order No. _____

ORDERED BY:

SHIPPED TO:

Order Date:

Order No:

Please let us know the reason for your return by placing the corresponding code and quantity next to the item(s) being returned. If code K or L is used, please explain the defect or reason for return.

A. Size/Fit
B. Fabric

C. Style
D. Quality

E. Color
F. Wrong item ordered

G. Wrong item shipped
H. Not as described

I. Not as pictured
J. No longer need

K. Defective
L. Other

QTY.	REASON	ITEM NO.	ITEM DESCRIPTION	SIZE	COLOR	UNIT PRICE

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If you have any questions about your order, please email us at orders@ktp.com or call us at 888-439-9036.

REFUND:

- Enter a reason code and quantity next to the item(s) being returned. The code will enable us to better serve you in the future and properly handle your return. If reason code K or L, please explain.
- Circle the name and address to which your refund should be sent, and place an "X" in the box next to "REFUND".
- Enclose the return portion of the form with your item(s), and ship to: **KTP Distribution Center, ATTN: Returns, 85 Industrial Park Dr., Suite 1320, Dover, NH 03820.** You may wish to insure your package.

EXCHANGE:

- **Complete a new online order for the item you wish to receive, and record this new order number for your records.**
- On the reverse side of this form, place an "X" next to "EXCHANGE" and write in your new order number. Upon receipt of your returned item(s), we will promptly process your refund including the shipping charge on your new order.
- Enter a reason code and quantity next to the item(s) being returned. The code will enable us to better serve you in the future and properly handle your return. If reason code K or L, please explain.
- Enclose the return portion of the form with your item(s), and ship to: **KTP Distribution Center, ATTN: Returns, 85 Industrial Park Dr., Suite 1320, Dover, NH 03820.** You may wish to insure your package.

RETURNS AT STORE:

- Please bring the item(s) you wish to return or exchange along with the return portion of the form to the Kittery Trading Post Customer Service Desk in Kittery, Maine, where your refund or exchange will be promptly processed.

KITTERY TRADING POST STORE

301 US Route One • Kittery, ME 03904

888-587-6246 • www.ktp.com

Store Hours: Mon-Sun, 9-7

FROM PORTLAND, ME & POINTS NORTH:

Take I-95 South to Maine Exit 7 to Coastal Route One South.
Kittery Trading Post is just five miles down the road on the right.

FROM BOSTON, MA & POINTS SOUTH:

Take I-95 North to Maine Exit 3, Coastal Route One.
Kittery Trading Post is just a half mile up the road on the left.



EXAMPLE RETURN / EXCHANGE FORM

RETURNS can be made by mail or in person at our store in Kittery, Maine. Please return this portion with the item(s) you are returning.

Please select one: ☐ REFUND

☒ EXCHANGE

New Order No. 1234567

Please ship your return to:

ATTN: RETURNS
KTP DISTRIBUTION CENTER
85 INDUSTRIAL PARK DR, Suite 1320
DOVER, NH 03820

Order Date: MM/DD/YYYY

ORDERED BY:

FIRST NAME, LAST NAME

ADDRESS LINE 1

ADDRESS LINE 2

CITY, STATE, ZIP

Order No.: 1234567890

SHIPPED TO:

FIRST NAME, LAST NAME

ADDRESS LINE 1

ADDRESS LINE 2

CITY, STATE, ZIP

Please let us know the reason for your return by placing the corresponding code and quantity next to the item(s) being returned.
If code K or L is used, please explain the defect or reason for return.

A. Size/Fit	C. Style	E. Color	G. Wrong item shipped	I. Not as pictured	K. Defective
B. Fabric	D. Quality	F. Wrong item ordered	H. Not as described	J. No longer need	L. Other

QTY.	REASON	ITEM NO.	ITEM DESCRIPTION	SIZE	COLOR	UNIT PRICE
<i>Please fill in the quantity and reason for your return:</i>						
1	A	ITEM NO. 1	ITEM DESCRIPTION 1	SIZE	COLOR	\$00.00
		ITEM NO. 2	ITEM DESCRIPTION 2	SIZE	COLOR	\$00.00